JCU's SIMPLE SABOTAGE LEADERSHIP SERIES

DO'S & DON'TS: DECISION MAKING PT. 2

DON'TS (from Field Manual):

- Be worried about the propriety of any decision- raise the question of whether such action as is contemplated lies within the jurisdiction of the group or whether it might conflict with the policy of some higher echelon.
- Refer back to matters decided upon at the last meeting and attempt to reopen the question of the advisability of that decision.
- When possible, refer all matters to committees for "further study and consideration." Attempt to make the committees as large as possible – never less than five.

DO'S (from Jack Cooper):

- First, make sure that once a matter is decided, you take action on the decision. There is usually no need to revisit the decision unless you have results that indicate a need for adjustment. Iterating is a good practice, but waffling and reopening matters for discussion is not.
- Next, use committees sparingly. Cross-functional task forces can be a powerful tool, but not every decision needs a full committee of decision makers. That can slow your organization down to the point of being stagnate.
- The more people on the committee, the slower the decision-making process will be. For major decisions, that may not be a problem. But for every-day decisions, it can be sabotage. Once again, you will need to find the appropriate balance.